

# **RIVERSIDE COUNTY TRANSPORTATION COMMISSION**

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## **AGENDA\***

**\*Actions may be taken on any item listed on the agenda**

**9:30 a.m.**

**Wednesday, July 9, 2008**

## **BOARD ROOM**

**County of Riverside Administrative Center  
4080 Lemon Street, First Floor, Riverside, CA**

*In compliance with the Brown Act and Government Code Section 54957.5, agenda materials distributed 72 hours prior to the meeting, which are public records relating to open session agenda items, will be available for inspection by members of the public prior to the meeting at the Commission office, 4080 Lemon Street, Third Floor, Riverside, CA, and on the Commission's website, [www.rctc.org](http://www.rctc.org).*

*In compliance with the Americans with Disabilities Act and Government Code Section 54954.2, if special assistance is needed to participate in a Commission meeting, please contact the Clerk of the Board at (951) 787-7141. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.*

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. ROLL CALL**
- 4. PUBLIC COMMENTS** – *Each individual speaker is limited to speak three (3) continuous minutes or less. The Commission may, either at the direction of the Chair or by majority vote of the Commission, waive this three minute time limitation. Depending on the number of items on the Agenda and the number of speakers, the Chair may, at his/her discretion, reduce the time of each speaker to two (2) continuous minutes. In addition, the maximum time for public comment for any individual item or topic is thirty (30) minutes. Also, the Commission may terminate public comments if such comments become repetitious. Speakers may not yield their time to others without the consent of the Chair. Any written documents to be distributed or presented to the Commission shall be submitted to the Clerk of the Board. This policy applies to Public Comments and comments on Agenda Items.*

*Under the Brown Act, the Board should not take action on or discuss matters raised during public comment portion of the agenda which are not listed on the agenda. Board members may refer such matters to staff for factual information or to be placed on the subsequent agenda for consideration.*

5. **APPROVAL OF MINUTES – JUNE 11, 2008**
6. **PUBLIC HEARING – FISCAL YEAR 2008/09 ALLOCATION OF FUNDING FOR RIVERSIDE COUNTY TRANSIT SERVICES**

***Overview***

This item is for the Commission to:

- 1) Approve the FY 2008/09 Federal Transit Administration's (FTA) Section 5307 and 5311 Program of Projects (POP) for Riverside County;
  - 2) Conduct a public hearing at the July Commission meeting on the proposed Section 5307 POP as attached;
  - 3) Direct staff to add projects into the Regional Transportation Improvement Plan (RTIP);
  - 4) Approve the FY 2008/09 LTF and State Transit Assistance (STA) fund allocations for transit as attached; and
  - 5) Adopt Resolution No. 08-018, "*Resolution of the Riverside County Transportation Commission to Allocate State Transit Assistance Fund.*"
7. **ADDITIONS/REVISIONS** – *The Commission may add an item to the Agenda after making a finding that there is a need to take immediate action on the item and that the item came to the attention of the Commission subsequent to the posting of the agenda. An action adding an item to the agenda requires 2/3 vote of the Commission. If there are less than 2/3 of the Commission members present, adding an item to the agenda requires a unanimous vote. Added items will be placed for discussion at the end of the agenda.*
  8. **CONSENT CALENDAR** – *All matters on the Consent Calendar will be approved in a single motion unless a Commissioner(s) requests separate action on specific item(s). Items pulled from the Consent Calendar will be placed for discussion at the end of the agenda.*

**8A. FEDERAL TRANSIT ADMINISTRATION DISADVANTAGED BUSINESS ENTERPRISE PROGRAM AND PROPOSED GOAL FOR FEDERAL FISCAL YEAR 2008/09**

***Overview***

- 1) Adopt 6.4% as its annual Federal Transit Administration (FTA) Disadvantaged Business Enterprise (DBE) goal for FFY 2008/09 from October 1, 2008 to September 30, 2009;
- 2) Adopt Resolution No. 08-019, *"Resolution of the Riverside County Transportation Commission Adopting Its Federal Fiscal Year 2008/09 Disadvantaged Business Enterprise Program and Goal (49 CFR Part 26) as Applies to Funding Received Directly from the Federal Transit Administration"*;
- 3) Post the proposed DBE overall annual goal for FFY 2008/09 and receive comments for 45 days; and
- 4) Submit the FFY 2008/09 FTA DBE program and annual goal to the FTA.

**8B. FEDERAL HIGHWAY ADMINISTRATION AND CALTRANS DISADVANTAGED BUSINESS ENTERPRISE PROGRAM AND PROPOSED ANNUAL ANTICIPATED DBE PARTICIPATION LEVEL FOR FEDERAL FISCAL YEAR 2008/09**

***Overview***

- 1) Adopt 0.45% as its Annual Anticipated DBE Participation Level (AADPL) for FFY 2008/09 from October 1, 2008 to September 30, 2009;
- 2) Adopt Resolution No. 08-020, *"Resolution of the Riverside County Transportation Commission Adopting Its Federal Fiscal Year 2008/09 Disadvantaged Business Enterprise Program and Annual Anticipated DBE Participation Level as Applies to Funding Received from the Federal Highway Administration Through Caltrans"*;
- 3) Authorize the Chair, pursuant to legal counsel review, to execute the *Local Agency DBE Annual Submittal Form* on behalf of the Commission for submission to Caltrans; and
- 4) Submit the FFY 2008/09 DBE program and AAPDL to Federal Highway Administration (FHWA) and Caltrans.

**8C. DISBANDMENT OF THE TRANSIT POLICY COMMITTEE**

***Overview***

This item is for the Commission to disband the Transit Policy Committee and direct all transit agenda items to the Plans and Programs Committee.

**8D. SINGLE SIGNATURE AUTHORITY REPORT**

***Overview***

This item is for the Commission to receive and file the Single Signature Authority Report for the third quarter ended March 31, 2008.

**8E. 2008 STATE ROUTE 91 IMPLEMENTATION PLAN UPDATE**

***Overview***

This item is for the Commission to receive and file an update on the 2008 State Route 91 Implementation Plan.

**8F. PUBLIC OPINION SURVEY RESULTS FOR THE STATE ROUTE 91 CORRIDOR IMPROVEMENT PROJECT**

***Overview***

This item is for the Commission to receive and file the results of the Public Opinion Survey for the SR-91 corridor improvement project.

**8G. AMENDMENT WITH KLEINFELDER TO DEEPEN COREHOLES DURING THE SUPPLEMENTAL GEOTECHNICAL FIELD EXPLORATION, TESTING SERVICES, AND TECHNICAL EVALUATIONS FOR THE PROPOSED IRVINE TO CORONA EXPRESSWAY PROJECT**

***Overview***

- 1) Approve Agreement No. 07-65-105-03, Amendment No. 3 to Agreement No. 07-65-105-00, with Kleinfelder for a not to exceed amount of \$650,000 to deepen two coreholes during the supplemental geotechnical field exploration, testing services, and technical evaluations for the proposed Irvine to Corona Expressway project;
- 2) Authorize the Chair, pursuant to legal counsel review, to execute the agreement on behalf of the Commission; and
- 3) Authorize the Executive Director or designee to approve optional tasks as may be required for the project.

**8H. AMENDMENT WITH CIVIC RESOURCES GROUP – WEB-BASED PROJECT MANAGEMENT DATABASE**

***Overview***

- 1) Approve Agreement No. 06-66-044-01, Amendment No. 1 to Agreement No. 06-66-044-00, with Civic Resources Group (CRG) to increase the contract amount from \$48,510 to \$57,380 (increase of \$8,870) to complete the project management database and extend the term of the contract to December 31, 2008; and
- 2) Authorize the Chair, pursuant to legal counsel review, to execute the agreement on behalf of the Commission.

**8I. REQUEST TO ADVERTISE REQUEST FOR QUALIFICATIONS TO REFRESH AND EXPAND THE EXISTING ON-CALL LIST FOR CONSULTING SERVICES FOR MEASURE A HIGHWAY PROJECTS**

***Overview***

This item is for the Commission to approve allowing staff to develop a request for qualifications (RFQ) and conduct a selection process to refresh and expand the existing on-call consulting services list for Measure A highway projects.

**8J. AGREEMENT WITH HDR ENGINEERING, INC. FOR RAIL DESIGN SERVICES FOR THE STATE ROUTE 91 HIGH OCCUPANCY VEHICLE PROJECT FROM ADAMS STREET TO INTERSTATE 215/STATE ROUTE 60 INTERCHANGE**

***Overview***

This item is for the Commission to:

- 1) Approve Agreement No. 09-31-003-00 with HDR Engineering, Inc. (HDR) for rail design services for the SR-91 high occupancy vehicle (HOV) project for a base of \$198,582 and a contingency amount of \$45,000 for a total not to exceed amount of \$243,582;
- 2) Approve an adjustment of the project budget of an additional \$243,582 for final design services and state reimbursement revenues;
- 3) Authorize the Executive Director or designee, pursuant to legal counsel review, to execute an agreement with Caltrans for reimbursement of the additional costs for the final design services;
- 4) Authorize the Chair, pursuant to legal counsel review, to execute the agreement on behalf of the Commission; and
- 5) Authorize the Executive Director or designee to approve the use of the contingency as may be required for the project.

**8K. AMENDMENTS TO AGREEMENTS WITH AMTECH ELEVATOR SERVICES, CALIFORNIA COMFORT HVAC, INC., TROPICAL PLAZA NURSERY, INC., AND SPOTLESS JANITORIAL SERVICES TO PROVIDE REPAIR AND MAINTENANCE SERVICES AT THE COMMISSION-OWNED METROLINK STATIONS**

***Overview***

This item is for the Commission to:

- 1) Approve Agreement No. 07-25-042-01, Amendment No. 1 to Agreement No. 07-25-042-00, with Amtech Elevator Services to provide elevator repair services in the amount of \$20,000;
- 2) Agreement No. 07-25-081-02, Amendment No. 1 to Agreement No. 07-25-081-00, with California Comfort HVAC, Inc. to provide air conditioning system repair services in the amount of \$15,000;
- 3) Agreement No. 08-24-050-05, Amendment No. 1 to Agreement No. 08-24-050-00, with Tropical Plaza Nursery, Inc. to provide landscape maintenance and irrigation system repair services in the amount of \$90,000;
- 4) Agreement No. 08-24-023-01, Amendment No. 1 to Agreement No. 08-24-023-00, with Spotless Janitorial Services to provide additional cleaning and grounds maintenance services in the amount of \$10,000; and
- 5) Authorize the Chair, pursuant to legal counsel review, to execute the agreements on behalf of the Commission.

**8L. COMMUTER RAIL COMPREHENSIVE STATION SECURITY UPGRADE**

***Overview***

This item is for the Commission to:

- 1) Approve Amendment No. 1 to the Commission's Commuter Rail Program FY 2008/09 Short Range Transit Plan (SRTP) for the Comprehensive Station Security Upgrade Program to reflect the Proposition 1B California Transit Security Grant Program – California Transit Assistance Funds (CTSGP-CTAF) and Local Transportation Fund (LTF) funds; and
- 2) Amend the Commission's FY 2008/09 budget for Rail Capital to include \$347,852 in Proposition 1B funds and \$20,000 in LTF funds to be used for the Comprehensive Station Security Upgrade Program.

**8M. COMMUTER RAIL PROGRAM UPDATE**

***Overview***

This item is for the Commission to receive and file an update on the Commuter Rail Program.

**8N. MEMORANDUM OF UNDERSTANDING WITH THE SOUTHERN CALIFORNIA ASSOCIATION OF GOVERNMENTS FOR JOBS ACCESS REVERSE COMMUTE AND NEW FREEDOM GRANT PROGRAMS**

***Overview***

This item is for the Commission to approve Memorandum of Understanding (MOU) No. 09-62-001-00 with the Southern California Association of Governments (SCAG) for the Job Access Reverse Commute (JARC) and New Freedom grant programs.

**8O. FISCAL YEAR 2008/09 MINIMUM FARE REVENUE RATIO FOR RIVERSIDE TRANSIT AGENCY AND SUNLINE TRANSIT AGENCY**

***Overview***

- 1) Reaffirm the methodology used to calculate the required fare box recovery ratio; and
- 2) Approve the FY 2008/09 minimum fare revenue to operating cost ratio of 17.58% for Riverside Transit Agency (RTA) and 17.82% for SunLine Transit Agency (SunLine).

**8P. FISCAL YEAR 2008/09 MEASURE A COMMUTER ASSISTANCE BUSPOOL SUBSIDY FUNDING CONTINUATION REQUESTS**

***Overview***

- 1) Authorize payment of \$1,645/month maximum per buspool for the period July 1, 2008 to June 30, 2009 to the existing Riverside, Corona and Mira Loma buspools; and
- 2) Require subsidy recipients to meet monthly buspool reporting requirements as supporting documentation to receive payments.

**8Q. FISCAL YEAR 2009-13 MEASURE A FIVE-YEAR CAPITAL IMPROVEMENT PLANS FOR LOCAL STREETS AND ROADS FOR THE CITIES OF CALIMESA, COACHELLA, AND DESERT HOT SPRINGS**

***Overview***

This item is for the Commission to approve the FY 2009-13 Measure A Five-Year Capital Improvement Plans (CIP) for Local Streets and Roads for the cities of Calimesa, Coachella, and Desert Hot Springs as submitted.

**8R. CALIFORNIA CONSENSUS REAUTHORIZATION PRINCIPLES**

***Overview***

This item is for the Commission to endorse the statewide California Consensus document.

**9. CITY OF LAKE ELSINORE REQUEST FOR MEASURE A REGIONAL ARTERIAL FUNDS**

***Overview***

This item is for the Commission to:

- 1) Approve Agreement No. 09-72-004-00 with the city of Lake Elsinore for the State Route 74/Interstate 15 interchange improvement project in the city of Lake Elsinore in the amount of \$2 million of Measure A Regional Arterial program funds; and
- 2) Authorize the Chair, pursuant to legal counsel review, to execute the agreement on behalf of the Commission.

**10. PERRIS VALLEY LINE STATION DEVELOPMENT PRIORITY LIST**

***Overview***

This item is for the Commission to approve the Station Development Opening Day Priority List.

**11. ITEM(S) PULLED FROM CONSENT CALENDAR AGENDA**

**12. COMMISSIONERS / EXECUTIVE DIRECTOR REPORT**

***Overview***

This item provides the opportunity for the Commissioners and the Executive Director to report on attended meetings/conferences and any other items related to Commission activities.

- Written Report on American Public Transportation Association 2008 Rail Conference from Commissioners Daryl Busch and Frank West.

**13. CLOSED SESSION**

**13A. CONFERENCE WITH LEGAL COUNSEL: EXISTING LITIGATION**

Pursuant to Government Code Section 54956.9 (a)

- Case No. RIC 443300
- Case No. RIC 462975

**13B. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Pursuant to Government Code Section 54956.8

Negotiating Parties: RCTC – Executive Director or Designee  
 Property Owners – See List of Property Owners

Item	APN	Property Owner(s)
1	279-030-003	Mike Kerr
	279-030-004	
	279-030-005	
	279-030-006	
	279-030-008	
	279-190-034	
	279-240-001	
	279-240-008	
	279-240-009	
	282-040-003	

**13C. CONFERENCE WITH LEGAL COUNSEL**

Pursuant to Government Code Section 54956.9 (c)

Possible Initiation of Litigation: One Case

**14. ADJOURNMENT**

The next Commission meeting is scheduled to be held at **9:30 a.m., Wednesday, September 10, 2008**, Board Room, County of Riverside Administrative Center, 4080 Lemon Street, First Floor, Riverside.